

## Travel application form Student Subsidised Travel Scheme

Please complete this form to apply for an approved travel voucher on the SSTS.

Office use only	Voucher #	

If you have not registered your child for the SSTS for this school year you must also complete the Student Registration Form.

This form is to be submitted to the Department of Transport AT LEAST ONE MONTH PRIOR to the first intended date of travel

Student:					
Given name/s	_	Family name			
Date of birth//	Gender: Male	Female			
School being attended			Year of study		
Tertiary only: Does the student receive ABSTUDY, Austudy or Youth Allowance from Centrelink? Yes If you answered YES above the student is not eligible for the SSTS, please contact Centrelink for travel assistance.					
Travel details:	□ BUS □ TI	RAIN			
Travel date:	From:	To:			
Return date:	From:		То:		
		'			
Approval:					
How would you like the approved travel voucher sent? ☐ Posted ☐ Emailed					
Send	voucher	to:	Preferred phone:		
Has your residential address changed since the last application? ☐ Yes ☐ No					
If you answered YES, please provide the new address P/C					
In the case of a refund, who is the payment to be made to?					
Confirmation of enrolment: this section is to be completed by the principal, registrar or enrolment officer at the educational institution the student is attending.					
Please affix school stamp below to confirm the student listed above is currently attending your institution.					
Affix school stamp here	currently	<b>Declaration:</b> To the best of my knowledge the student listed above is currently attending our educational institution in a full time capacity and this journey is required for the student to travel to and from school.			
Signature:Date//					
Principal, registrar, enrolment officer					

## **Submission:**

Please send this form to the student's educational institution for endorsement. Once stamped and signed the form with the original school stamp affixed should be forwarded to Travel Subsidies, GPO Box C102, Perth 6839.

## Rules:

- Only forms with the original school stamp affixed will be accepted.
- Travel will not be approved if the first travel date is more than 3 months into the future.

  If you wish to book travel more than 3 months in advance, you may pay for the booking and apply for a refund.
- Refunds will not be processed until after the return travel date
- If you are applying for a refund, please attach the e-Ticket itinerary receipt from the airline, or invoice & receipt from a
  travel agent.

Need assistance? Please free call 1300 660 147 or email travelsubsidies@transport.wa.gov.au