

Visual Arts Technician

INTRODUCTION TO THE COLLEGE

Mazenod College was established in 1966 by the Oblates of Mary Immaculate, served through two Oblate Priests, Fr Dennis McCarthy OMI, and Fr Ian Mackintosh OMI. The Charism of St Eugene de Mazenod OMI inspired these pioneering Oblates to build a Catholic boys' school on 21 acres of bushland on the Darling Scarp in Lesmurdie, Western Australia. On the 14 February 1966, they welcomed the first Year 6 and Year 7 students to Mazenod College and the Boarding Residence was established in 1967, providing the vital opportunity of education to rural students.

Today, Mazenod College is a thriving community which continues to be guided and supported by an Oblate presence, and a commitment to providing a safe and nurturing, quality Catholic Education for boys. Celebrating its 60th Anniversary of the day school in 2026 and the 60th Anniversary of Boarding in 2027, over 900 students from Years 7-12 attend Mazenod College, with approximately 100 young men receiving their educational journey as members of our Boarding community. These students come from a wide range of rural and remote areas within Western Australia and beyond. The Mazenod College Boarding experience is a journey of growth, guided by the Charism of St Eugene de Mazenod and the Oblate tradition of community. The personal and spiritual care of each young man is a priority for all our Boarding students. In our Cebula Residential Community, a sense of a home away from home permeates every part of the Boarding life.

Mazenod College specialises in boys' education and offers an extensive range of learning opportunities both inside and outside of the classroom. We strive to offer a rich and holistic education for each boy. The College is equipped with a Chapel, spacious grounds and modern facilities that support a diverse range of interests and learning opportunities which support the holistic development of young men, grounded in faith. Mazenod College's aspiration is not to be one of the best schools in Western Australia, rather, one of the best schools for Western Australia.

Mazenod College challenges students to go to the margins, act with respect and dignity, approach life with courage and passion and develop their hearts so they can be men of compassion. St Eugene de Mazenod and the Oblates of Mary Immaculate call all our students to 'Come, learn who you are in the eyes of God.' Our young men are supported in their development to leave the College as well-rounded young men holding high aspirations, with a commitment to making a positive difference in the world.

Central to the life of Mazenod College is the strong partnership between families and the College. We recognise that parents and caregivers are the primary educators of their sons, and through open communication, mutual respect, and shared aspirations, we work together to support the growth, wellbeing, and success of each young man.

Staff play a vital role in this partnership, serving not only as educators but also as mentors, role models, and guides. Through their commitment, care and witness to the values of the Gospel and the Charism of St Eugene de Mazenod, they help shape young men of faith, character, compassion, and purpose.

A strong sense of community known as the 'Mazenod Spirit' provides a sense of pride for our Students, Staff, and our Old Boys alike.

ACCOUNTABILITY

Position Title:	Visual Arts Technician
Accountable to:	The Head of Learning Area Arts
Responsible to:	The Principal

THE ROLE

As a member of Mazenod College, it is expected that the Visual Arts Technician will represent the Vision and Mission of St Eugene de Mazenod and the Oblates of Mary Immaculate. They will support the vision for the College as a faith learning community which seeks to maintain the safety, welfare and dignity of each student which encourages young men on their journey to 'come learn who they are in the eyes of God.'

The Visual Art Technician (VAT) provides the practical, skilled and administrative support to the Visual Art Learning Area. They will assist in ensuring that scheduled lessons, programs, storerooms, exhibitions, competitions, excursions and co-curricular activities operate safely, efficiently and to a standard that is expected by the Head of Learning Area and Teaching staff in the College's Visual Arts learning spaces.

The Visual Arts Technician (VAT) will have an active and participatory role, and be well-organised and resourceful. The VAT will understand art materials, the processes and equipment used within the Art space, and can anticipate a wide range of classroom requirements. They will work independently and collaboratively to ensure the resources and materials are prepared and available for each class lesson.

KEY RESPONSIBILITIES

1. CATHOLIC IDENTITY AND OBLATE MISSION

- Give active witness to the faith life of the Catholic Church
- Model and promote the Catholic faith, Gospel values, and the Oblate Charism throughout the life of the College
- Contribute positively to a child-safe, inclusive and supportive learning environment that is consistent with Catholic Education WA and the College's expectations
- Support the College's Mission through active participation in departmental and the College's initiatives as required

2. OPERATIONAL EXCELLENCE

- Provide high-quality technical, practical and administrative support to the Visual Arts Learning Area to ensure the efficient delivery of teaching and learning programs
- Prepare, distribute and maintain Arts materials, resources, tools and equipment for classroom activities, workshops, exhibitions and co-curricular programs
- Maintain organised and functional teaching spaces, preparation areas, storage facilities and workflow systems
- Coordinate the movement, storage and distribution of student work, materials and equipment across multiple learning spaces
- Identify operational challenges and contribute practical solutions to improve Learning Area effectiveness, resource management and educational provision
- Support Exhibitions, Displays, Competitions, Excursions, and Special Events through effective planning, preparation and coordination

3. PEOPLE AND CULTURE

- Build and maintain positive professional relationships with students, Teaching and Support Staff, Suppliers and external Stakeholders
- Collaborate with Teachers and Support Staff to ensure resources and facilities meet Curriculum and Students needs
- Liaise effectively with Galleries, Exhibitions Organisers, Competition Coordinators and Suppliers to support Learning Area activities
- Foster a positive, collaborative, and high-performance culture aligned with the College's Vision and Mission
- Contribute to a welcoming and collaborative team that fosters positive and productive relationships with students, families, and colleagues
- Assist students with the safe and effective use of art materials, equipment and processes under Teacher direction
- Support a safe, supportive and inclusive learning environment that encourages student creativity, participation and success
- Support student learning by ensuring materials, resources and practical workspaces are prepared and accessible
- Contribute to the presentation, storage and care of student work, ensuring students' achievements are appropriately showcased, recognised, and celebrated
- Maintain professional boundaries in all interactions with students at all times

4. PROFESSIONAL PRACTICE

- Collaborate with Teaching Staff to support Curriculum delivery, practical learning experiences and Learning Area priorities
- Demonstrate initiative, adaptability and sound judgement when managing competing priorities and operational demands
- Maintain accurate records, documentation and administrative processes in accordance with the College's requirements
- Use appropriate technologies and College systems to support communication, resource preparation and record keeping
- Engage in ongoing learning and Professional Learning to maintain current knowledge of equipment, technologies, safety practices and industry developments
- Undertake other duties, within the scope of the role, as reasonably directed

5. STEWARDSHIP

- Exercise effective stewardship of financial, physical, technological and information resources
- Promote the stewardship of the College's resources and operational systems, ensuring accountability, effective Governance, prudent, Risk Management and fidelity to the College's Mission
- Assist the Head of Learning Area | Arts with the maintenance of Learning Area accounts and budgets
- Maintain an organised inventory of materials, consumables, tools and equipment, ensuring responsible use of College resources
- Monitor stock levels and support purchasing processes through product research, quotations, ordering and receipt of goods
- Ensure the safe storage, maintenance and longevity of Learning Area assets, equipment and artworks
- Support the management of Exhibitions, Displays and student artwork to maintain a professional standard of presentation across the College
- Promote sustainable and cost-effective use of resources while maintaining operational requirements and educational outcomes

6. COMPLIANCE AND SAFETY

- Foster and strengthen life-giving relationships with students, families, Oblates, staff, Old Boys, Parish communities and all who share in the Mission of Mazenod College
- Maintain equipment inspection schedules, service records and safety documentation
- Support Compliance with College Policies, Catholic Education WA requirements, and relevant legislation
- Conduct routine safety checks and report hazards, faults and maintenance concerns
- Maintain current Safety Data Sheets (SDS) and ensure safe storage, handling and disposal of chemicals and hazardous materials
- Support Risk Assessments, Safe Operating Procedures and Workplace Health and Safety practices with the Visual Arts facilities
- Assist with the safe operation and maintenance of specialist equipment, including kilns and digital fabrication technologies where applicable
- Maintain safe, accessible and hazard-free classrooms, preparation areas and storage spaces

OTHER DUTIES

- Undertake any other duties or responsibilities as required by the Principal or delegate

KEY RELATIONSHIPS

The Visual Arts Technician has the following key relationships:

- Head of Learning Area | Arts
- Visual Arts Teaching staff
- Teaching Staff
- Support Staff
- Suppliers, Galleries, Exhibition Organisers and Competition Coordinators

REMUNERATION AND TENURE

Remuneration: The remuneration for this position will be commensurate with qualifications, skills, and experience of the successful applicant; and in accordance with the WA Catholic Schools Support Staff Enterprise Agreement 2024

Employment Type : Ongoing

ESSENTIAL CRITERIA

The Visual Art Technician will:

- Have a strong commitment to the ethos of Catholic Education and a willingness to promote and support Catholic values as a member of the Mazenod College Community
- Demonstrated experience and performance in a similar or related role
- Knowledge and experience of art, art materials, and art equipment
- Excellent interpersonal and communication skills, written and oral
- Ability to liaise effectively with staff and external bodies
- Demonstrated experience in the effective use of ICT skills, including use of Microsoft applications
- A high level of confidentiality is required in all matters
- The ability to work under pressure, and flexibility to adapt when situations change with little notice

On appointment, the successful applicant will be required to:

- Provide | obtain a current WA Department of Education Criminal History Check, prior to commencement of employment
- Provide | maintain a current Working with Children Check (WWCC)
- Undergo Child Protection and Mandatory Reporting Training
- Undergo Staff Code of Conduct Training
- Acquire and /or maintain relevant Accreditation requirements to Work in a Catholic School
- Complete other Staff training modules as requested

DESIRABLE CRITERIA

The Visual Arts Technician will:

- Hold a relevant qualification in Visual Art, Design, Ceramics, Printmaking, Studio Practice, Arts Administration, or related field
- Experience with ceramics and kiln operation, including safe loading, firing and unloading procedures
- Experience across a range of processes such as painting, drawing, printmaking, sculpture, mixed media, photography and digital art
- Competence in Adobe Photoshop, Indesign and | or Illustrator
- Experience using or supporting laser cutters, 3D Printers or other digital fabrication equipment
- The ability to work in a highly organised manner, including adherence to deadlines
- Demonstrate the ability to use initiative and have personal drive and a strong sense of professionalism
- Flexibility to adjust working patterns by agreement, during peak exhibition, assessments or Senior Folio periods