



**MAZENOD
COLLEGE**

15 March 2022

COVID-19 Self-Reporting Form

Dear Parents and Caregivers,

I write to advise you of a new streamlined method for informing the College of a student's positive or negative COVID result. It has been vitally important that parents and caregivers have informed the College if their child tested positive for COVID-19.

The steps to take for notification of close contact or COVID positive status:

- Step 1** Provide information to principal1@mazenod.wa.edu.au
- a. the COVID status if your son is a close contact including last date of contact with a positive case or
 - b. the confirmation date of the positive test, test type (RAT or PCR) and date/time of first symptoms experienced if you son is COVID positive
- Step 2** Complete the new Self-Reporting form (listed below) for COVID positive cases and to report negative results as a close contact.

The [COVID-19 Self-reporting Form for Students and Staff members](#) has now been developed and will be available for your use from today (Tuesday, March 15). Parents and caregivers can now inform the school of their child's positive or negative COVID result via this [LINK](#). The information will go directly to the principal, prompting our COVID response.

The link is also available on the Mazenod College website under the COVID icon on the landing page www.mazenod.wa.edu.au. It can also be accessed on SEQTA.

Please do not underestimate the importance of informing us of a positive COVID case. Your actions will ensure the risk to others is minimised and that we do our very best to limit the spread of the virus across our community.

Thank you for transitioning to the use of the new self-reporting form. If you have problems, please email principal1@mazenod.wa.edu.au.

Kind regards

Andrew Watson
Principal

"Come, learn what you are in the eyes of God."

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