

Parents Association General Meeting – Minutes



Meeting Date	13 May 2025	Meeting Location	Mazenod College Board Room
Meeting Opened	6:30pm	Opening Prayer	Michael Anderson
Attendees			
College Representatives	Michael Anderson, Acting Principal Beau Hemley, Deputy Principal – Administration Fr Michael Twigg OMI, Rector Brett Scarey, Community Relations and Marketing Manager		
PA Executive Committee	Daniela Tonon, President Dan Watson, Treasurer Sarah Adams, Secretary		
PA Representatives	Sarah Keough, Mazza Mums Co-ordinator		
Parents/Guardians	Wes Bancroft		
Apologies	Simon Harvey, Principal		

1. Welcome & Introductions

2. Minutes of previous meeting held on Monday 31 March 2025

Moved: Sarah K/Seconded: Brett S

3. Reports

- Principal's Report – Michael Anderson (on behalf of Simon Harvey)
Annexure A
- President's Report – Daniela Tonon
Annexure B
- Treasurer's Report – Dan Watson
Annexure C
- Mazza Mums Report – Sarah Keough
Refer to Item 7

4. Correspondence & Actions arising from previous meetings

- Correspondence In/Out: Nil
- Actions arising from previous meeting

5. PA Grant Applications

- Mel Giumelli – Chapel Flower Roster Coordinator
Grant Application dated 09/05/2025
Purpose: Purchase/hire of artificial flowers for Chapel
Option 1: Purchase \$950.00 (inc. GST and shipping)
Option 2: Hire \$109.98 per month x 12 months = \$1,319.76 (inc. GST)

Father Michael expressed there may be a preference for no flowers rather than to have artificial flowers. Suggested approaching as a budget allocation and considering the use of native flowers that are long lasting. Discussion of the possibility of using foliage and flowers from the school site. Discussion of whether any local families may have floristry businesses. Discussion of whether more volunteers could be sourced to help develop provision of budget allocation to support new flowers each fortnightly.

Action: Deferral for Mel to liaise with Father Michael to seek guidance on flower preference for Chapel. Daniela to update Mel.

- Marina Raschella – Italian Teacher, Mazenod College
Grant Application dated 12/05/2025
Purpose: Funding for Ferragosto event during Languages Week
\$1625.00 (inc. GST)

Discussion of the whole school mass for Feast of the Assumption on the day and that the tone of both events are in alignment. Subject to College to consider timing of event –

Approval to fund in principle, pending College support of date and cohesion with Feast Day planning. **Action: Daniela to advise Marina**

- Other potential projects discussed at previous meeting held on 31 March 2025

Action: Beau to follow up with Fr Michael Twigg OMI and grant applications to be considered by the PA in due course. – Rolled Over for following meeting

6. Projects / Parent Presentations / Events for 2025

Discussion of timing of events to maximise attendance. Further discussion of opportunity for parents to discuss the topic and bring community together.

Possible option to survey staff at parent-teacher event to collect feedback about parent interests/priorities.

Action – Feedback on proposed list and topics welcomed to Sarah A for discussion at next meeting.

7. “Mazza Mums” Rebranding - Update

Executive Committee has made a recommendation to the College Senior Leadership Team that “Mazenod Helping Hands” be endorsed as the new name for the group. Prize for new logo design. Student competition and launch to be discussed and finalised.

Mazza Mums Update: Sarah outlined the Open Day which was extremely successful. Sarah thanked Wes for his support at the event.

Sarah flagged it would be helpful to have something visual (eg. Apron, badge or shirt) that would highlight their role for visitors to the school. Discussion of Sarah's proposal to source funding from Parents Association for future catering costs.

Resolution: PA to fund up to \$3000 (to be reviewed annually to determine needs of group/College) on an ongoing basis to supplement costs and support family involvement.

Unanimously supported.

8. Other business - Nil

9. Next meeting

Meeting in exec with Mr Harvey

Possible meeting 29th July, Week 2.

AGM and General Meeting - Tuesday 16th of September 2025

Meeting Closed 8:34pm

Annexure A

Principal's Report – 13 May 2025 – Michael Anderson

The Principal's Report to the Parent Association endeavours to address our Strategic Plan (**Aspire**) and provide members with a snapshot of progress and important developments in the College between meeting dates. The Pillars set out in **Aspire 2022-2026** act as headings to the report.

Faith & Identity

○ **Promotion of Charism**

Moments of Grace language into social media. Staff reflections on meaning and use
De Mazenod Family Education Network Staff Formation Retreat – five staff
(support/teaching) 60th Anniversary planning and 'on this day' promotion
House masses continue – Gavin

○ **Immersion and Engagement**

Five Catholic Primary Schools invited to attend School of Rock performance
Regional towns and local Primary school visits to continue to grow connections and
relationship.

○ **Witness and Service**

Year 7 Leadership Day visited Wheelchair for Kids and Bounce
MMD student meetings and planning for 21 May MMD
Approximately 30 students attended St Vincent de Paul state conference
Mazenod For... Project underway with project planning occurring

Learning

○ **Review of AI in classroom**

Digital Learning Team survey
Staff PL and leadership PL scheduled

○ **Teacher Development Program launch**

Class observations, teacher growth plans, The Productive Classroom observations
Middle Leader professional development sessions – High Functioning Teams and Growth
Plans

Wellbeing

○ **Berry Street Education Model**

“The Berry Street Education model enables schools to support students’ self-regulation, relationships and wellbeing to increase student engagement and significantly improve academic achievement”.

Our engagement over the next two years is funded through the CEWA Wellbeing initiatives.

- Staff professional learning 28 April – BSEM Alumni portal
- Staff classroom immersion – brain breaks, circles and explicit lessons
- Berry Street Day 2 with facilitator – Monday 13 October

○ **Staff Wellbeing**

Mid-Week Moments

Appreciation Cards

Staff morning teas

Week 5 Formation Day

○ **Student wellbeing initiatives and events**

- First Nation Wellbeing Space opened
- Mothers’ Day potted succulents
- Harmony Day
- Year 9 Social
- Presentations
 - Year 7 & 11 Elevate study skills; Year 12 study skills
 - Year 11 RAC bStreetSmart
 - House and Portfolio leadership planning sessions
 - Year 7, 9, parent ySafe presentation (Week 4)
 - Mothers and Mentors Supper (Week 4)

○ **Events**

- Time & Space Year 7 and 8
- Mothers’ Day Mass

Stewardship

○ **2025 staffing updates – Staff Commencements**

Samantha Hunt – Term 2, LSL replacement

Ziahn Johnson - English, maternity replacement 2025

Susana Aguilar – RE replacement, ongoing

Ann-Sophie Dal – Arts Administrator

Taliah Adams – School Nurse

○ **Boarding – Promotion and Marketing**

2025 regional visits with SBC; in addition to Fr Michael’s weekend visits; Term Two:

- Goldfields (Kalgoorlie, Boulder, Kambalda)
- Newman

Term Three:

- Dowerin Field Day
- Port Headland, Broome, Beagle Bay Term Four:
- Narrogin Ag Show
- Esperance

Boarding

○ Boarding Building

Blessing and naming ceremony on 20 May with invited guests, parents, and accommodated students
Safety

○ Incident Response Plan

Staff professional learning undertaken of plan structure
Student and staff drill undertaken

○ Keeping Safe: Child Protection Curriculum

Scheduled professional learning and training for teaching staff in 2025 ongoing
Program review scheduled in 2025 due to resource and curriculum update in 2024

○ Mandatory Reporting

Continued monitoring and provision of time for completion of Mandatory Reporting training for all staff

Annexure B



Parents Association

General Meeting | Tuesday 13 May 2025 President's Report

Acknowledgement of Country - *I acknowledge the Whadjuk people of the Noongar Nation as the Traditional Custodians of this land, and I pay our respects to Elders past, present, and emerging.*

I'd like to welcome everyone to our PA meeting for Term 2, 2025.
Since the last PA meeting (held on 31 March 2025) we've celebrated Easter and survived the April school holidays!

Between 1 and 3 May 2025, many of us had the chance to experience the truly mindblowing production "School of Rock – The Musical" in the Oblate Hall.

The production was no easy feat to pull off – it involved 29 actors, 10 musicians, 19 backstage crew, 15 auxillary crew, 8 creative team, 3 schools (collaboration between Mazenod College, St Brigid's College and Kalamunda Senior High School students and parents) over 22 weeks of rehearsals.

I'd like to thank Mr Sam Graham (Head of Performing Arts) and the entire Arts team for their tireless efforts. Also, thanks must go to the energetic cast, crew, band and creative team for putting on an amazing show!

The review published by Kimberley Shaw of *Stage Whispers* encapsulated it beautifully when she said:

"Mazenod College's vibrant, joyous production of *School of Rock* combined community spirit and the joy of performing with great performances and high production values."

See: [School of Rock the Musical](#) | [Stage Whispers](#)

On Friday 9 May 2025 we celebrated a lovely Mother's Mass in Oblate Hall with our sons. It was an extremely well attended event and I'd like to thank the College for putting on such a special event to acknowledge the roles played by mothers, grandmothers and other significant female mentors..

At the moment I'm currently involved in coaching our Year 10/11/12 Mock Trial students, who will be battling it out in the (old) Supreme Court tomorrow night (14 May 2025) for Round 2. Thanks to Mr Leon Maag and Mr Mark Pallot for their assistance with the students, particularly for coordinating early morning and lunchtime coaching sessions. In Round 2, the two Mazenod College and two St Brigid College teams are competing against four Penrhos College teams. Given SBC's participation, we have identified an opportunity for our students to collaborate with the SBC students – potentially in Round 3 (June 2025).

Tonight we will consider a couple of grant applications and a list of potential topics/guest presenters for upcoming parent presentations. Thanks, as always, to the PA Executive Committee – Dan (Treasurer) and Sarah (Secretary).

Daniela Tonon
President

Annexure C

Mazenod Parents Association - Treasurer's Report				
Reporting period 31/3/2025 to 13/5/2025				
Transaction Date	Item	Debit	Credit	Pending
	Bank Account as at 13/5/2025		\$ 245,810.47	
1/04/2025	Credit Interest		\$ 541.82	
4/04/2025	CSPWA Invoice 2025	\$ 3,389.10		
29/04/2025	Replacement BBQ's Ralph Bradstreet quote no invoice	\$ 6,010.91		
30/04/2025	Mazenod Open Day Catering (Sarah Keough Exc GST, 7/4/2025)	\$ 371.83		
1/05/2025	Credit Interest		\$ 519.05	
	TOTAL		\$ 237,099.50	
	Budgeted items for 2025			
Await Invoice	Championing Young People in a Digital World Presentation (Sam Dawson 4/2/2025)			\$ 1,500.00
Await Invoice	Games for Games Club (Glenn Pabst 13/2/2025 Approved 7/3/25)			\$ 1,500.00
4/04/2025	CSPWA Invoice 2025	\$ 3,389.10		
Await Transfer	Custom Drapes for Oblate Hall (Sam Graham Approved 7/3/25)			\$ 20,673.00
Await Transfer	Camera Media Equipment for Student College Initiative (Brett Scarey)			\$ 7,334.19
Await Transfer	ScanDisk Memory Cards (Brett Scarey)			\$ 133.41
Await Purchase	Aboriginal Art Project Harmony Day (Simon Hayward 17/3/25)			\$ 1,358.60

29/04/2025	Replacement BBQ's Ralph Bradstreet quote no invoice	\$ 6,010.91		
Await Purchase	Lockable Fridge Freezer Gym Kitchen (Lauren Johnson/Helen Botica 21/3/25)			\$ 2,769.08
30/04/2025	Mazenod Open Day Catering (Sarah Keough Exc GST, 7/4/2025)	\$ 371.83		\$ 338.03
	TOTAL			\$ 35,606.31
	Total Funds available after no Debts		\$ 201,493.19	