

Parents Association General Meeting – Minutes



Meeting Date	31 March 2025	Meeting Location	Mazenod College Board Room
Meeting Opened	6.30pm	Opening Prayer	Dan Watson
Attendees			
College Representatives	Beau Hemley (Assistant Deputy Principal – Administration) Brett Scarey (Community Relations and Marketing Manager)		
Parents Association Executive	Daniela Tonon (President) Dan Watson (Treasurer)		
Parent Representatives	Sarah Keough (Mazza Mums Coordinator) Mellissa Antonine Meegan Mirco Renae Cramer Wes Bancroft (via Zoom)		
Apologies	Simon Harvey (Principal) Fr Michael Twigg OMI (Rector) Sarah Adams (Secretary)		
Quorum	Yes		

1. Welcome & Introductions

Opening Prayer & Acknowledgement of Country.

College representatives and PA Executive representatives warmly welcomed new parents to the meeting, including a parent on Zoom.

2. Minutes of previous meetings

The following Minutes of previous meetings were approved:

- Minutes of the PA Executive Meeting held on Friday 7 March 2025 (Moved: Dan/Seconded: Daniela); and
- Minutes of the PA Meeting held on 29 October 2024 (Moved: Dan/ Seconded: Brett).

3. Reports

The following reports were delivered:

- **Annexure A: Principal's Report** – Beau Hemley (on behalf of Simon Harvey)
- **Annexure B: President's Report** – Daniela Tonon
- **Annexure C: Treasurer's Report** – Dan Watson

- **Mazza Mums Report** – Sarah Keough
 - Sarah thanked the College for being so inclusive and supportive of parents with disabilities (including vision impairments).
 - Daniela noted that the PA is happy to support Sarah with uber/taxi rides to ensure she can continue in this volunteer role.
 - Sarah provided positive feedback regarding the first event for Term 1 – Morning Tea for Term 1, 2025 Opening Assembly – Photos to follow.
 - Open Day is coming up on 10 April 2025 – Discussion regarding pressure on working families to supply food etc... Attendees supportive of providing funding to the Mazza Mums to assist.
- **Action: PA to fund up to \$500 towards catering for the Open Day.**
- **Action: Sarah to prepare and put forward a proposal for catering of key College events for consideration at the PA next meeting.**

4. Correspondence

- Thank you emails from C Van der Beeke (outgoing Vice President) and outgoing Mazza Mums coordinator (B Varischetti)
- Various emails regarding grant applications (see item 5 below)
- Email updates from Lauren Johnson regarding the U Bean Kitchen. The ASDAN students intend to host a launch of the U Bean Kitchen at 2.00pm on Wednesday 2 April and would love for a PA representative to attend.

5. PA Grant Applications

- Grant Applications approved since the last PA Meeting:

Applicant	Purpose	Amount	Outcome
Mr Sam Dawson (Deputy Principal – Students, Mazenod College)	Parent Presentation “Championing Young people in a Digital World” (Daniel Principe)	\$1,500.00 (exc. GST)	APPROVED by Circular Resolution # 1, 2025 (5 February 2025)
Mr Glenn Pabst (Teacher/Games Club, Mazenod College)	Purchase of additional range of games for the Games Club	\$1,500.00 (inc. GST)	APPROVED at PA Executive Meeting held on Friday 7 March 2025
Mr Sam Graham (Head of Performing Arts, Mazenod College)	Purchase and installation of custom drapes for Oblate Hall – to be ordered in time for “School of Rock – the Musical” and to be utilized for other key College events to be held in Oblate Hall	\$20,673.00 (exc. GST)	APPROVED at PA Executive Meeting held on Friday 7 March 2025
Mr Simon Haywood (Aboriginal Education Program Coordinator, Mazenod College)	Materials for a Collaborative Art Project – to be commenced during Harmony Week and to be revealed during NAIDOC week	\$1,358.60 (exc. GST)	APPROVED by Circular Resolution # 2, 2025 (18 March 2025)

- Grant Applications considered:

Applicant	Purpose	Amount	Outcome
Mr Ralph Bradstreet (WHS Rep, Mazenod College)	Replacement BBQs – to be purchased in time for MMD	\$6,612.00 (inc. GST)	APPROVED unanimously
Mr Sam Graham (Head of Performing Arts, Mazenod College)	Additional cost for Purchase and installation of custom drapes for Oblate Hall – <i>see above</i>	\$2,866.00 (exc. GST)	APPROVED unanimously

Action: Daniela to advise applicants of outcomes.

- On 21 March 2025 the PA Executive received an application from Lauren Johnson & Helen Botica (VET Coordinator/Learning Support/VET Pathways) for the purchase of a lockable under bench fridge and freezer to be installed in the Community Kitchen for the ASDAN Cooking Program. On 31 March 2025 this application was put ON HOLD following written confirmation of \$20K funding from Karen Beale (former Labor candidate for Kalamunda). Even though Karen was not the successful candidate, the State Labor Government is honouring her commitment to Mazenod College.
- Discussion was held in relation to Fr Michael's funding suggestions – sent to the PA Executive by email dated 26 March 2025:
 - Year 13 Project (\$400 x 8 participants = \$3,200) – Former Year 12 graduates assisting in the transition of Year 7s at the start of Term 1;
 - Sponsorship for art and images for the Boarding House (approx. \$1,000);
 - New carpet for the Chapel in preparation for the Jubilee year next year (Quotes yet to be obtained); and
 - Jubilee mural (budget yet to be determined).

Positive experiences were shared by parents whose sons had commenced Year 7 in 2025. Attendees indicated that they would be happy to support the Year 13 Project going forward.

It was also noted that support for artwork and murals around the College is consistent with previous discussions held between PA representatives and Student Leaders as reported at PA meetings.

A suggestion was raised regarding engaging a local artist who can work with the students to design and paint a mural.

Action: Beau to follow up with Fr Michael Twigg OMI and grant applications to be considered by the PA in due course.

6. Next steps for the renaming of “Mazza Mums”

The following names were put forward for consideration:

Suggestions noted in the minutes of PA Meeting held on 29 October 2024:

- Team Mazenod or Team Mazza
- MazCom – a play on Mazenod Community
- Mazenod Hands / Hands of Mazenod
- Mazza Helping Hands / Mazenod Helping Hands
- HeartWorks – a play on Hard Work
- Mazza Hearts and Hands / Mazz Hands / Mazza Hearts
- Mazza Collective
- Mazza Families
- Mazenod Community Connect

Suggestions received from the Mazenod Community in November 2024:

- Circle of St. Eugene
- Mazenod Vanguard (perhaps with "Mazza Guards" for short?)
- Mazenod Community Connect
- Mazenod Parents Collective
- Mazenod Families and Friends
- Mazenod Mingle and Events

The discussion centred around choosing a meaningful name that was not only inclusive, but also reflective of the purpose of the volunteer group. After discussion, attendees were asked to nominate their top 2 preferences. It was resolved that no further community consultation was required.

Action: Daniela to collate preferences and to liaise with PA Executive Committee and College Leadership Team to finalise new name.

7. Projects / Events for 2025

Parent Presentations to be scheduled for 2025. ***Action: Beau to provide suggested topics/guest speakers for consideration.***

Other projects/events to be discussed at next PA meeting.

8. Other business

It was noted that the Executive Committee is still looking for a parent volunteer to fill the Vice President role.

9. Next meeting

Tuesday 13 May 2025

ANNEXURE A – Principal’s Report

Faith & Identity

➤ Promotion of Charism

The College Theme of Moments of Grace was formally launched.

Renovation and renaming of Oblate Hall as well as signage and flags promoting Oblate and Gospel values.

Live praying of the College Prayer introduced to also include Province and College intentions with a Staff volunteer roster.

Year 7 transition has included introduction to the Chapel, Christian Service and Learning Masses in order to assist their faith formation.

The Staff experienced a Retreat for the first time in many years.

Received a visit from the Oblate Provincial and European Regional Councillor.

➤ Immersion and Engagement

Rosie’s Immersion in Queensland.

National Oblate Youth Encounter in Melbourne.

Year 12 Leaders attended the De Mazenod Family Education Network Leaders Gathering. Regional towns and local Primary school visits to continue to grow connections and relationship.

➤ Witness and Service

Service Learning at St Mary’s Cathedral with Shop Front.

“Mazenod For...Project” launched.

Year 13 Initiative launched to assist in year 7 transition. Combined Staff Mass with St Brigid’s College and Mazenod. Blessing and Opening of Zinelli House Project.

Year 9 Rite Journey.

Ash Wednesday/College Opening Mass.

Learning

➤ Summary of 2024 WACE/ATAR Results;

Category	Mazenod Students
WACE GRADUATION	97.6% (-3)
ATAR – above 95	6 (11%)

ATAR – above 90	17 (31%)
Highest ATAR student	97.65
University – 1 st preference offer	53 (85.5%)
University – main round offer	61 (98.4%)
VET Qualifications	90
DIPLOMA	1
CERT IV	28
CERT III	5
CERT II	58
CURTIN UNIREADY	25
APPRENTICESHIPS (offered/commenced)	21

Wellbeing

➤ Berry Street Education Model

“The Berry Street Education model enables schools to support students’ self-regulation, relationships and wellbeing to increase student engagement and significantly improve academic achievement”.

Our engagement over the next two years is funded through the CEWA Wellbeing initiatives.

Commenced Staff Professional Learning

- Thursday 30 January – introduction with CEWA Wellbeing Leaders
- Tuesday 18 February – data review with CEWA Wellbeing Leaders
- Friday 28 February – Staff PL Day (Day 1 – Body). Berry Street Facilitator
- Staff PL sessions will continue through the year
- Berry Street Day 2 with facilitator – Monday 13 October

➤ Year 7 Camp

A successful transitional camp for Year 7 students.

➤ Student wellbeing initiatives – recent activities

- Year 9 Rite Journey Calling Ceremonies
- Year led socials with SBC;
- Year 10 Social – Monday 31 March

- Presentations
 - o Year 7 Presentation Vaping: Clearing The Air
 - o Year 8, Year 10 and Year 12 Respectful Relationships Presentation Year 10 David Kobler “Your Choicez” Seminar
 - o Year 10 Elevate workshop
 - o Daniel Principe: Respectful Relationships (Years 8, 10 and 12) Year 11 Armed for Life: Tuesday 1 April

➤ **Term 1 Events**

- DMF Student Leaders Conference
- Harmony Day
- Year 11 RAC bstreetsmart
- Year 7 & 8 Time & Space evenings (Mothers and Fathers)

Stewardship

➤ **2025 staffing updates**

Janet Murphy (15 years) retires at the end of Term One. John Payne (39 years) retires at the end of Term Two.

Anne Greenley (18 years) transitions to retirement from Term Two.

➤ **Boarding – Promotion and Marketing**

2025 regional visits with SBC; *in addition to Fr Michael’s weekend visits;*

Term One:

- Wagin Woollarama
- Moora, Wongan Hills and Beverley
- Lancelin/Jurien Bay Term Two:
- Goldfields (Kalgoorlie, Boulder, Kambalda)
- Newman Term Three:
- Dowerin Field Day
- Port Headland, Broome, Beagle Bay

Term Four:

- Narrogin Ag Show
- Esperance

- Geraldton

Boarding

➤ **Boarding Building**

A group of Year 7, 8 and 9 boys have moved into the new boarding wing – all has gone smoothly.

We are looking forward to a formal blessing and naming of the new wing in Term 2.

Safety

➤ **Excursion Training PD**

Excursion Policy and procedure review in progress, to be completed Term 1 2025. Two staff members to attend Xursion International Training in March 2025.

➤ **Keeping Safe: Child Protection Curriculum**

Scheduled professional learning and training for teaching staff in 2025.

➤ **Mandatory Reporting**

Continued monitoring and provision of time for completion of Mandatory Reporting training for all staff.

Simon Harvey

31 March 2025

ANNEXURE B – President's Report

Welcome to the first meeting of the Parents Association for Term 1, 2025. In particular, we warmly welcome parents who are attending for the first time.

At the end of Term 4, 2024, following the last PA Meeting (held on 29 October 2024):

- 13 November 2024: At the Volunteers Thank You Sundowner, we had an opportunity to thank everyone involved in the PA and we presented gifts to Christie van der Beeke (our outgoing Vice President) and Belinda (our Mazza Mums Coordinator) to show our appreciation.
- The College invited the Mazenod community to suggest new names for the rebranding of Mazza Mums (which we will discuss as part of tonight's Agenda).
- 22 November 2024: I was invited to welcome the incoming Year 7, 2025 parents and guardians at the Orientation Day and to remind them about the PA.
- I also prepared an update for the 2024 Year Book on behalf of the PA.

At the start of Term 1, 2025:

- 25 February 2025: I attended the Daniel Principe - Parent Presentation.
- 5 March 2025: I attended the Opening College and Ash Wednesday Mass in "Oblate Hall".
- 7 March 2025: Dan W, Sarah A and I attended an Executive Meeting with Simon Harvey (these smaller Executive meetings were initiated in 2024 to help streamline the administration in between the PA general Meetings).
- 7 March 2025: The College hosted a Welcome Sundowner to continue, which was very well attended by parents/guardians and staff. Thanks to everyone who contributed to making that evening a success. I received some great feedback from parents on the night.

In 2025, the PA will continue to support the College in implementing its Strategic Plan (2022 to 2026) which outlines key goals and objectives across various areas, including academic excellence, pastoral care, co-curricular activities, and community engagement.

We have significant funds in the PA Account (Dan will provide an update as part of the Treasurer's Report).

Last week, the PA received a donation (\$436.50) from Stephen and Karen Gurney (Sanderson Road IGA) for the 2024 "school loyalty programme". To date, the PA has received \$6,312.85 as part of this programme. I have emailed Karen and Steve to thank them for their generosity and support on behalf of the PA.

Tonight we will discuss grant applications that have been approved this year and grant applications for our discussion and consideration. We will also discuss projects we'd like to support and ways in which we can continue to both connect as a community and to "friend-raise".

I look forward to working with the Executive Committee and the College Senior Leadership Team this year!

Finally, I wanted to remind everyone that tickets are now on sale for the College production of “School of Rock – The Musical” to be held in Oblate Hall on Thursday 1, Friday 2 and Saturday 3 May 2025.

Daniela Tonon
President

31 March 2025

ANNEXURE C – Treasurer's Report

Mazenod Parents Association - Treasurer's Report				
Reporting period 29/10/2024 to 31/3/2025				
Transaction Date	Item	Debit	Credit	Pending
	Bank Account as at 31/3/2025		\$ 246,356.30	
22/10/2024	Direct Credit Entertainment Pu * CBA duplicate mistake? - to check or CBA Reimbursement back		\$ 66.00	
30/10/2024	World Teacher's Day Morning Tea (Half amount agreed with College)-Tina from Canteen	\$ 480.26		
1/11/2024	Credit Interest		\$ 596.28	
25/11/2024	Reject Return Fee (Bounced back incorrect bank details)	\$ 2.50		
1/12/2024	Credit Interest		\$ 577.51	
5/12/2024	Yr6 Orientation Afternoon Tea Sarah Keough inc GST	\$ 122.71		
16/12/2024	All year group trial Jazz Dance classes (Christie) March 2024 (Exc GST)	\$ 436.38		
16/12/2024	Gift Voucher for Belinda Varischetti (Danela T)	\$ 120.00		
16/12/2024	Gift Voucher for Christie van der Beeke (Daniela T)	\$ 120.00		
1/01/2025	Credit Interest		\$ 597.05	
1/02/2025	Credit Interest		\$ 597.66	
5/02/2025	Medical Bed for Sick Bay area (Angela Urbani College Nurse August 2024)	\$ 2,758.18		
1/03/2025	Credit Interest		\$ 519.20	
21/03/2025	Direct Credit Entertainment Pu		\$ 104.00	
28/03/2025	Cheque Deposit Sanderson Rd IGA Shop for school donation		\$ 436.50	
	TOTAL		\$ 245,810.47	
	Budgeted items for 2024/2025			
16/12/2024	All year group trial Jazz Dance classes (Christie) March 2024 (Exc GST)	\$ 436.38		
5/02/2025	Medical Bed for Sick Bay area (Angela Urbani College Nurse August 2024)	\$ 2,758.18		
30/10/2024	World Teacher's Day Morning Tea (Half amount agreed with College)-Tina from Canteen	\$ 480.26		
5/12/2024	Yr6 Orientation Afternoon Tea Sarah Keough inc GST	\$ 122.71		
16/12/2024	Gift Voucher for Belinda Varischetti (Danela T)	\$ 120.00		
16/12/2024	Gift Voucher for Christie van der Beeke (Daniela T)	\$ 120.00		

Await Invoice	Championing Young People in a Digital World Presentation (Sam Dawson 4/2/2025)			\$ 1,500.00
Await Invoice	Games for Games Club (Glenn Pabst 13/2/2025 Approved 7/3/25)			\$ 1,500.00
Await Transfer	CSPWA Invoice 2025 (Requested 18/2/2025)			\$ 3,389.10
Await Purchase	Custom Drapes for Oblate Hall (Sam Graham Approved 7/3/25)			\$ 20,673.00
Await Transfer	Camera Media Equipment for Student College Initiative (Brett Scarey)			\$ 7,334.19
Await Transfer	ScanDisk Memory Cards (Brett Scarey)			\$ 133.41
Await Approval	Aboriginal Art Project Harmony Day (Simon Hayward 17/3/25)			\$ 1,358.60
Await Approval	Replacement BBQ's (Ralph Bradstreet 20/3/25)			\$ 6,010.91
Await Approval	Lockable Fridge Freezer Gym Kitchen (Lauren Johnson/Helen Botica 21/3/25)			\$ 2,769.08
	TOTAL			\$ 44,668.29
	Total Funds available after no Debts		\$ 201,142.18	