



MAZENOD COLLEGE

Parents & Friends - Minutes 15 October 2019

Meeting Opened: 07:03 pm

Present: Andrew Watson, Tony Checker, Sue DuPont, Steph Bewick, Jeff Ronan, Rob Pugh, Joel Nevin, Susi Purcell and Ann Bond

Apologies: Christie van der Beeke, Fiona Walker, Shayla Strapps, Mikala Atkinson and Kelli Peters

Opening Prayer: 'Prayer of St Eugene' read by Rob

Minutes of previous meeting

- Minutes of Tuesday 13 August 2019:
 - Moved: Tony Checker
 - Seconded: Steph Bewick
- Confirmation due to unforeseen circumstances meeting scheduled to be held on 10 September 2019 cancelled. Confirmed by members present.

Business arising from previous minutes:

- Tony advised due to work commitments he had not completed survey about future direction of the P&F Committee but is meeting with Chris on Friday to organise one to be forwarded to all families to complete.

Principal's report:

- Tomorrow we have Father Daly's Requiem Mass following his sudden death at the end of last term. We have many Oblates Priests visiting from interstate, as well as Father Daly's family and extended family have who travelled from interstate. We are expecting a large number of attendees from the community. Both the staff and boys are still coming to terms with Father Daly's unexpected passing.
- Both the staff and boys have been very busy.
- Over the holidays we had a first China Immersion in three years with 3 staff members accompanying eleven Year 11 students. At this stage, I have not had the opportunity to speak to the boys but will do so in the coming weeks.
- The first meeting for the India Immersion which leaves on 5 December 2019 is next week.
- At the end of term, we held the Yr. 11 Leadership Camp – taking a large group of boys. The response from all the boys was very positive and whilst not all the attendees will become part of the 2020 Leadership team, they are all potential leaders.
- The Year 7 Water Expo was also a great success. Demonstrating the leadership skills the Yr. 7 boys are developing. One of the displays held a raffle and raised \$77 which they have donated to MMD.
- Best of Fest evening was another great success and both boys and staff again showcased the depth of talent our boys have in both drama and music.
- The Year 12's have embraced the Yr. 12's vs Teachers events. So far we have had basketball, floor-ball and one other match, which has been a great experience for both students and staff. The boys have also held a netball match against the St Brigid girls (*Sue DuPont advised this was a great success as well, enjoyed by all who played and watched*).
- Year 12 ATAR students are busy preparing for the final exams and VET students have been out and about on work experience. The final weeks for the Year 12 students are now occurring.
- Craftsmen of the Year – we have had a great display of the boys work in the D&T building.

- The I&E (Industry & Enterprise) boys are currently completing their cubby house project.
- On November 7 & 8 we will be undergoing the Cyclic Review – where colleagues from other Catholic schools come and overview the College’s procedures and give review, suggestions and ideas.
- Welcome back to Jeff who has returned from long service leave.
- Wednesday 6 November, we have the Volunteers thank you evening. Hopefully the weather will be kind and it will be held in the undercover quadrangle similar to the Welcome Sundowner.

President’s report:

- Firstly, apologies for the length between meetings. The September meeting was cancelled at short notice due to work commitments and receiving many apologies from members unable to attend that meeting.
- I have received the Terms of Reference from the College Board, with just some minor changes. I will make these available to all members, and if there are any concerns please let me know otherwise we can present them for approval at the short meeting before the AGM.
- All money donated to the various school clubs has now been paid
- Although we have spent a lot of money this year, there is still quite a lot of money in the kitty. What is it we want to do with this money, is there something significant we could be funding, example some years ago the P&F funded the purchase of telescopes, or do we carry money over to 2020 and leave it for the new committee to decide the best benefit for the boys and school.
- Our next meeting is the AGM, where a whole new committee will be elected as all positions will be vacated. New team, new growth – are challenges but can also bring great satisfaction to those members taking on these roles.

Treasurer’s report:

Bank Balance brought forward as at 10 September 2019	\$ 115,083.97
<u>Plus</u>	
Nil	<u>\$ 0.00</u>
<u>Less Expenses</u>	
Expenses \$35,000 College Bus, Water cooler upgrade \$5,597	\$ 40,497.00
Cheques not yet presented (2018 Raffle Prize \$300)	\$ 300.00
Provisions for Budgeted Items (2017, 2018, 2019)	<u>\$ 30,800.00</u>
	\$ 71,697.00
 Cash Book Balance as at 15 October 2019	 <u>\$ 43,386.97</u>
Bank account balance as at 15 October 2019	\$ 75,486.97

Cheques to be written as this meeting for:

Nil	<u>\$ 0.00</u>
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NOTES:

General P&F ledger balance

\$ 60.00

Provision for budgeted items:

Provision for budgeted items 2017

Items listed below:

\$ 3,000.00

\$ 3,000 - boarding house gardens

assist with purchasing raised garden beds, etc

Provision for budgeted items 2018

Items listed below:

\$14,300.00

\$1,000	Digital Technology – Lego Robotics purchase & registration fee
\$1,300	Library – Maker/Craft Supplies for Friday workshops
\$4,000	PE/Outdoor Ed – assist with trailer purchase to transport bicycles (quotes still being obtained)
\$8,000	Barrier netting behind soccer goals on lower oval
\$35,000	Towards bus (\$25,000 carried over 2017 + \$10,000 from 2018)-Pd 18/08/2019*
\$1,000	Education Support-purchased of 3 C Pens-Pd 17/05/2019*
\$15,000	Completion of cricket nets-purchased-Pd 22/03/2019*

Provision for budgeted items 2019

\$ 13,500.00

\$1,000	Farmyard Project – further assistance
\$6,500	Pool Cleaner Upgrade
\$5,000	Court Table Tennis – Senior block
\$1,000	Student Leadership Portfolio – continue to plant native plants for sustainable garden (Yr. 11 and 12 leaders)
\$6,800	Water Cooler-paid \$5597 18/08/2019-balance \$1203 back to cash book balance)
\$4,000	Mazenod Football Club-paid 13/08/2019
\$4,000	Mazenod Hockey Club – paid 06/06/2019
\$4,000	Mazenod Basketball Club – paid 06/06/2019
\$4,000	Mazenod-Lesmurdie Cricket Club – paid 06/06/2019
\$4,000	Mazenod Friends of Performing Arts – paid 06/06/2019

Account balance less Budgeted Items less not yet presented cheques

\$74,486.97 less \$30,800.00 less \$300.00 TOTAL: \$43,386.97

Andrew advised he had just signed off on the purchase of the pool cleaner today. Andrew further mentioned he would follow up with Eric regarding the items budgeted for in 2017 and 2018 which have not yet being presented to the P&F for reimbursement.

Mazza Mums – Kelli & Ann

- Currently busy preparing for Yr. 12 Farewell Assembly morning tea which is being held on Friday 25 October 2019.
- This will be followed by the afternoon tea for the Yr. 7 Orientation day on Friday 29 November 2019.

Correspondence in:

- Email from Anne Greenley thanking P&F for \$4,000 donation and advising money had being put towards the cost of the set used for the whole school musical Oliver.

Correspondence out:

- Nil

General business

- **Terms of Reference**

As per Presidents report – Tony advised School Board has returned P&F Terms of Reference with some minor changes, but basic principles remain the same. Committee to be known as Mazenod Parents Association, detailed information about who are the members, parents of currently community to be leading association and object of the committee hasn't changed. Tony will forward draft copy to all member for feedback, with view to have Terms of Reference adopted at AGM

- **Funding Requests**

Update on previous funding items still under consideration: The following items are still under consideration but were not discussed in detail at this meeting.

- Bike Racks: Quotes have been obtained.
- Boarding House – revisit assisting with replacing carpet in the entry ramps to the Boarding House, costing to be confirmed. Carpets have now been measured and Andrew advised in process obtaining quotes for carpet.
- Combining with St Brigid's to provide funding for guest speakers for both families of Mazenod boys and St Brigid's girls to attend. This is an ongoing discussion with CLT. Andrew advised Peter Lyndon-James from Shalom House will be giving a presentation to Year 9 and 10 students and their parents on 24 September and queried if this type of presentation would be something the P&F could provide funding for? Also, to look at inviting St Brigid's parents and/or students to attend. *For further discussion at coming meetings.*

Andrew advised school budget meeting is occurring on either Thursday or Friday and funding requests will be further discussed.

- **P&F Events in 2020**

Tony mentioned members had spoken in August that February was a very busy month for the Year 7 students and parents, and had members given any further thought into whether the P&F continue to hold the Welcome BBQ at the beginning of the year.

Tony also suggested whether we should be holding the AGM at the end of year or could it be held in the middle of the year as this would then make an easier transition for the incoming committee as previous Executive members would still be present to assist new members if required. *A general discussion took place and members present agreed this was a good suggestion. Members present agreed to hold the normal AGM this year and then hold the 2020 AGM at the first meeting of Term 3. Tony advised he would amend the Terms of Reference to reflect this decision.*

In consultation with Andrew and Jeff and looking at the many school events scheduled for Term 4 the AGM is to be held on Monday 4 November 2019 at 7pm

Upcoming events:

- Mazenod P&F AGM Meeting – Monday 4 November 2019 at 7pm
This date has now been changed to Monday 25 November 2019 at 7pm due to conflicting with another school event being held on November 4.

Meeting closed: 8.00 pm