



MAZENOD COLLEGE

Parents & Friends - Minutes 13 August 2019

Meeting Opened: 07:01 pm

Present: Andrew Watson, Tony Checker, Sue DuPont, Kelli Peters Fiona Walker, Shayla Strapps, Steph Bewick, Mikala Atkinson, Ralph Bradstreet and Ann Bond

Apologies: Jeff Ronan, Susi Purcell, Christie van der Beeke, Rob Pugh and Joel Nevin

Opening Prayer: 'Prayer for a Meeting' read by Tony

Minutes of previous meeting

- Minutes of Tuesday 11 June 2019:
 - Moved: Fiona Walker
 - Seconded: Mikala Atkinson

Business arising from previous minutes:

- Bank details have been received from the football club and funds transferred.

Principal's report:

- Last term the Vinnie's sleep-out took place with 50-60 boys participating. The amount of money raised was significant (exact amount still to be confirmed).
- Oliver has been a great success and students involved are missing being part of the production process.
- In Term 2 we had some students working on the Code of Conduct (Code). We are now entering the second phase which involved drafting the Code. Workshops will then be held with the CLT (College Leadership Team) with our aim being able to present the Code during Assembly at the end of term,
- MM Day on Thursday. Years 7 and 8 students have taken home personal invites to their families to attend the Feast of the Assumption Mass at 8.50am on Thursday (before MM Day activities commence).
- We have completed HASS week, with the focus of raising awareness of all facets of HASS.
- Currently have Science Week. Last night we had large number of students in attendance for the Astrometry Night. There were 6-7 telescopes available to watch the moon/Saturn. It was great to see so many parents and siblings also attending, which made it a great atmosphere.
- This morning we had another working tour of the College, with 18 people coming through the College with the opportunity to see the students at work. Currently holding 2 of these working tours each term (except Term 4, when only 1 is offered). We have another tour in late September for this Term.
- This weekend we celebrate the Oblates 125 years Anniversary with Mass at Fremantle's St Patrick's Basilica. We currently have another Oblate Priests visiting. Along with a couple of students I have been involved in looking at the question: "What is the role of a lay person with the Oblates".
- Last week we visited Karratha to showcase the school at the Middle Conference/Expo, tomorrow we will be attending Mingenew and finally the Dowerin Field Day.
- It is with excitement I can finally advise you the new bus arrived today. (Eric will liaise with Susi regarding the funding the P&F has budgeted towards the bus purchase).

President's report:

Welcome to the second half of Term 2. It has been almost two months since our last meeting. As mentioned in 'business arising', the bank details for the Footy Club has now been received and their funding has been transferred to them.

If time permits this evening, I propose we look at the whole year calendar, looking at where the P&F can hold events or be part of existing school events.

With only six months to go we still have around \$35,000 available to funding requests. This is holding \$7,000 in reserve for Term 1 events in 2020.

Treasurer's report:

| | |
|--|----------------------------|
| Bank Balance brought forward as at 11 June 2019 | \$ 119,083.97 |
| <u>Plus</u> | |
| Nil | <u>\$ 0.00</u> |
| <u>Less Expenses</u> | |
| Cheques not yet presented (2018 Raffle Prize \$300) | \$ 300.00 |
| Provisions for Budgeted Items (2017, 2018, 2019) | <u>\$ 76,600.00</u> |
| | \$ 76,900.00 |
| | |
| Cash Book Balance as at 13 August 2019 | <u>\$ 42,183.97</u> |
| Bank account balance as at 13 August 2019 | \$ 119,083.97 |

| | |
|---|----------------|
| Cheques to be written as this meeting for: | |
| Nil | <u>\$ 0.00</u> |

NOTES:

General P&F ledger balance

\$ 60.00

Provision for budgeted items:

Provision for budgeted items 2017

Items listed below: \$ 3,000.00

\$ 3,000 - boarding house gardens

assist with purchasing raised garden beds, etc

Provision for budgeted items 2018

Items listed below: \$49,300.00

\$1,000 Digital Technology – Lego Robotics purchase & registration fee

\$1,300 Library – Maker/Craft Supplies for Friday workshops

\$4,000 PE/Outdoor Ed – assist with trailer purchase to transport bicycles (quotes still being obtained)

\$8,000 Barrier netting behind soccer goals on lower oval

\$35,000 Towards bus (\$25,000 carried over 2017 + \$10,000 from 2018)

****\$1,000 *Education Support-purchased of 3 C Pens-Pd 17/05/2019*****

****\$15,000 *Completion of cricket nets-purchased-Pd 22/03/2019*****

Provision for budgeted items 2019

\$ 24,300.00

\$6,800 Water Cooler

\$4,000 Mazenod Football Club

\$1,000 Farmyard Project – further assistance

\$6,500 Pool Cleaner Upgrade

\$5,000 Court Table Tennis – Senior block

\$1,000 Student Leadership Portfolio – continue to plant native plants for sustainable garden (Yr. 11 and 12 leaders)

\$4,000 Mazenod Hockey Club – paid 06/06/2019
\$4,000 Mazenod Basketball Club – paid 06/06/2019
\$4,000 Mazenod-Lesmurdie Cricket Club – paid 06/06/2019
\$4,000 Mazenod Friends of Performing Arts – paid 06/06/2019

Account balance less Budgeted Items less not yet presented cheques
\$119,083.97 less \$76,600.00 less \$300.00 TOTAL: \$42,183.97

Tony mentioned from total remaining we will need to carry over approximately \$10,000 into 2020 for Term 1 events, but still leaves just over \$30,000 to be granted for funding requests.

Mazza Mums – Kelli & Ann

- We currently have a break until Term 4 when we provide morning tea at the Year 12 Final Assembly and afternoon tea at the Year 7 Orientation Day.

Correspondence in:

- Catholic School Parents WA – School Parent Group Manual
- CBA statement

Correspondence out:

- Nil

General business

- **Terms of Reference**

Andrew advised the school board has recommended a couple of minor changes and draft copy will be returned to P&F Committee for review. Lyn currently re-typing draft copy.

- **Travel Associates (Grace), ex Tony**

Tony advised he had received the following email from Grace at Travel Associates:

Good afternoon Tony,

I hope this email finds you well. My name is Grace and I am a Travel Adviser with Travel Associates in Kalamunda.

I have been Advisor to Mazenod College since 2016, and have had the pleasure of booking many Immersion Trips to China, India and Sri Lanka, together with local domestic flights for sports and musical tours.

We have recently put forward and had accepted, a Referral Partnership (through the Principal, Andrew Watson) where we offer a percentage of the proceeds on every booking back to the college.

I would like to offer the same programme to the P&F as I'm sure that many parents travel on holidays or book flights and it would be an ideal opportunity to give something back to the local community schools.

By establishing this rewards scheme with Travel Associates Kalamunda, your P&F will earn and receive travel rewards. The earning potential under this scheme is uncapped, so there is no limit to the amount that you would receive back.

If we can advertise, possibly in the newsletter and on the college staff and public noticeboards, parents/staff just need to mention that they are connected to Mazenod College and when they book their trip, we will place the funds on a ledger and this can be transferred to the P&F at the end of the school term.

We believe that acting in partnership with schools/colleges such as yours helps us grow our business as people are more likely to respond to marketing when they can see the tangible benefits for the college.

I would love to chat with you if you have any questions and maybe attend the next P&F meeting to put it forward to the parents involved.

Thank you for your time and I look forward to hearing your thoughts in due course.

Kind regards

Grace

Following this email presentation, a general discussion occurred between the members present. Concerns were raised regarding whether this proposal is direction the P&F would like to be part of. Advertising in the school newsletter is not something the P&F generally does. Questions were also raised if this type of involvement would fall under the P&F idea of being part of the wider community.

Consensus at conclusion of discussion was this was not a path the P&F would be comfortable being involved in.

- **Funding Requests**

Update on previous funding items still under consideration:

- Bike Racks: Quotes have been obtained. Andrew will present quotes at next meeting for discussion.
- Boarding House – revisit assisting with replacing carpet in the entry ramps to the Boarding House, costing to be confirmed. Carpets have now been measured and Andrew advised in process obtaining quotes for carpet.
- Combining with St Brigid's to provide funding for guest speakers for both families of Mazenod boys and St Brigid's girls to attend. This is an ongoing discussion with CLT. Andrew advised Peter Lyndon-James from Shalom House will be giving a presentation to Year 9 and 10 students and their parents on 24 September and queried if this type of presentation would be something the P&F could provide funding for? Also, to look at inviting St Brigid's parents and/or students to attend. *For further discussion at coming meetings.*

- **P&F Events in 2020**

Tony provided a A3 copy of the current 2019 calendar for general discussion in regard to what events P&F could be involved with in 2020. Discussion was held and summary of comments follows:

- ❖ Take Sundowner and Welcome BBQ out of February (as busy month for Year 7 parents and students/parents and teachers) and move events to March (consider the Labor Day long weekend). Query whether Sundowner is relevant today.
- ❖ College Sundowner – query to hold one in summer, but mindful of sports season – would need to try and find gap between winter and summer sports season
- ❖ Friday night is a good night for the Sundowner, with beginning of year one being held in March.
- ❖ Query Welcome BBQ – could it become a general afternoon to just look over the year and further engage with parents and children (looking at holding it at end of year?)
- ❖ Query holding Car Boot Sale (last one held two years ago by FOPA to raise money for Jazz Band attending festival in Mt. Gambier).
- ❖ Sundowners are a good mixing event (hold one in March and query one in October).
- ❖ From Andrew – Wednesday Morning Masses (each class/house and some groups are given a Mass to coordinate throughout the year) ~ query have a coordinator in Year 7 to invite parents/grandparents attending these Masses for a 'coffee' afterwards, whether it be at a local café or at school
- ❖ Suggestion for meeting between Parent Forum of St Brigid's and Mazenod P&F to discuss how we could combine for some community events.
- ❖ As a group, P&F members, to engage with other Mazza Families asking them what types of events they could and would like to attend, what they are interested in and what they want from the Mazenod P&F community (of which all families are a member).
-Survey proposed to be forwarded to all families seeking their ideas about this point.

2020 events to be further discussed at next meeting.

Upcoming events:

- [Mazenod P&F Meeting - Tuesday 10 September 2019 at 7pm](#)

Meeting closed: 8.00 pm