



MAZENOD COLLEGE

Parents & Friends - Minutes 12 February 2019

Meeting Opened: 07:03 pm

Present: Andrew Watson, Tony Checker, Susi Purcell, Kelli Peters, Jeff Ronan, Rob Pugh, Christine Van der Beeke, Ralph Bradstreet and Ann Bond

Apologies: Nil

Opening Prayer: 'Prayer for Meeting' read by Tony

Minutes of previous meeting

- Minutes of Tuesday AGM 13 November 2018:
 - Moved: Kelli Peters
 - Seconded: Susi Purcell

Business arising from previous minutes:

- Nil

Principal's report:

- The year has started well.
- On 6 December, six Yr. 11 boys and 2 teaching staff completed the India Immersion. This involved the boys teaching for 2 to 3 hours each day at the Oblate school. Students ranged from Kindy to Yr. 10 students where English was limited due to it being their third language. The boys fully immersed themselves in the experience and benefitted from this great experience. This immersion followed the Term 3 school holiday immersion to Sri Lanka.
- I will arrange for a couple of the boys to present to the P&F at another meeting of their experience and what they gained from being part of the Immersion.
- On 2 January, six senior boys and 1 staff member attended the Oblate National Movement in Melbourne.
- We have eight new staff members this year, with a couple of them returning from leave.
- Yr. 7's have settled in well and we have 30 new students in years 8 to 11.
- At the Opening Assembly we acknowledged our 2019 Scholarship winners and the 2018 ATAR and General Pathway students who achieved scores 90 and above. All the 2018 class were invited back for a Mass and a BBQ before the Assembly and 68 of the 118 students were able to attend. We also handed the 2019 Annual out to all the boys.
- We had the 'Welcome Boarding Families' night before boarding commenced and this was another wonderful occasion.
- Next week six senior boys will travel to Iona, Brisbane to attend the Oblate Student Leadership conference. Mazenod Victoria will also be attending.
- Currently we have 101 boarders, most are singles boys with a few families having two boys at boarding and one family with triplets.
- On 20 February there will be a memorial Mass at 8.10am in the school chapel for Fr Patrick Dwyer OMI who passed away in Ireland. Fr Dwyer was rector at Mazenod from 1987 to 1992.

President's report: (Tony Checker, Vice President)

Welcome to the New Year and Mazenod P&F. Great to see fifty percent new faces and we appreciate your time, experience and enthusiasm and look forward to your input over the coming years.

2019 will see the P&F heading in a new direction with no raffle being held and our only revenue will come from the P&F Levy. So we need to think about what we want the P&F to achieve and what our aims will be.

How can we still engage with the parent body and be part of the Mazenod family? Any thoughts and suggestions are warmly welcomed.

I am still working on the Terms of Reference for the Mazenod P&F and hope to have the final draft for Andrew and the Leadership Team within the next few weeks.

Still need to fill the President's position and will continue to place information in the weekly newsletter for everyone's information.

Treasurer's report:

Bank Balance brought forward as at 13 November 2018	\$ 83,215.09
<u>Plus</u>	
Deposits \$476.00 (IGA Donation), \$2.55 Balance Ledger	<u>\$ 478.55</u>
<u>Less</u>	
Expenses \$268.40 (Mazza Mums)	\$ 268.40
Cheques not yet presented (2018 Raffle Prize \$300 & Etched glass design \$68*)	\$ 368.00
Provisions for Budgeted Items	
	<u>\$ 68,300.00</u>
	\$ 68,936.40
 Cash Book Balance as at 12 February 2019	 <u>\$ 14,757.24</u>
Bank account balance as at 12 February 2019	<u>\$ 83,425.24</u>

Cheques to be written as this meeting for:

Nil	<u>\$ 0.00</u>
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NOTES:

General P&F ledger balance	\$ 0.00
Provision for budgeted items 2017	
Items listed below:	\$ 3,000.00
\$ 3,000 - boarding house gardens	assist with purchasing raised garden beds, etc

Provision for budgeted items 2018

Items listed below:	\$65,300.00
\$1,000	Digital Technology – Lego Robotics purchase & registration fee
\$1,000	Education support – purchase 3 x C Pens
\$1,300	Library – Maker/Craft Supplies for Friday workshops
\$4,000	PE/Outdoor Ed – assist with trailer purchase to transport bicycles
\$15,000	Completion of cricket nets
\$8,000	Barrier netting behind soccer goals on lower oval
\$35,000	Towards bus (\$25,000 carried over 2017 + \$10,000 from 2018)

Account balance less Budgeted Items less not yet presented cheques

\$83,425.24 less \$68,300.00 less \$368.00	TOTAL: \$14,757.24
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*Etched Glass confirmed receiving cheque & will cash shortly

Mazza Mums

- Tomorrow morning, we will be providing morning tea after the Opening School Mass. Have a couple of new mums helping, along with some parents from last year. We have still found

it hard to have parents respond to our emails for help. Kelli and I will discuss this further to see if we can engage more with the parents.

- It was disappointing the first newsletter did not have a separate section for the P&F Mazza Mum notices. Being placed in the announcements and notice sections proved difficult to locate these inserts, especially the Mazza Mum notice which was virtually the last entry in the newsletter.

Footnote: the second newsletter now has a separate section for P&F Mazza Mum notices, and this has worked well for everyone.

- Our big event this term is the afternoon tea at the Open Day on Thursday 11 April from 3pm.

Correspondence in:

- PFFWA – Parent Group P&F Induction Evening 2019, Tuesday 21 February 2019 6.15pm-8.30pm at St Peter's Catholic Primary School, Inglewood.
- APC Review Vol XLVII No 4, October 2018

Correspondence out:

- Nil

General business

- **Welcome BBQ Saturday 23 February 2019**

Time line for preparation for Welcome BBQ presented by Tony

Monday 11 Feb 2019

- Food order confirmed, given to IGA
- IGA confirmed receipt and alterations

Tuesday 12 Feb 2019 P&F Meeting

- Confirm schedule, food order and tasks
- Confirm Steph B can arrange the best sausages
- Jeff to reserve ice chest for the BBQ

Thursday 21 Feb 2019

- Jeff or Dave: In the gym kitchen:
 - Turn on the cool room
 - Turn on the hot and cold water
 - Ensure the chest freezers are on
 - Ensure gas for BBQ's
- Jeff
 - Confirm senior boys to lead, manage sports activities for afternoon (don't have to set up)

Friday 22 Feb 2019

- 3.30pm Tony:
 - Collect food from IGA, place in the gym kitchen cool room and freezers
 - Optional: meet Steph with sausages
- Tony: advise Susi of IGA food invoice price

Saturday 23 Feb 2019

- 3.00pm
 - Tony: collect ice and bread rolls from IGA, transport to Mazenod
 - Dave: ensure gym unlocked, alarm off, storerooms opened
- 3.30pm All
 - Set up tables and chairs under covered area
 - Set up BBQ area and serving tables
 - Set up drinks table and ice box with drinks
 - Set up gym for indoor hockey and sports on the field
- 4.00pm All
 - Start cooking
 - Direct water slide guy to oval, set up on the grass
- 5.00pm All
 - Start serving food

- Welcome speeches: Andrew
- 8.00pm All
 - Start stacking chairs, rolling tables
 - Help slide guy pack up

Tasks

Jeff

- Reserve ice chest for BBQ
- Turn on cool room and hot water in kitchen
- Arrange Yr. 12 boys to host sports at BBQ
- Arrange for Dave to open gym, sports locker(?), bins, BBQ and Gym kitchen by 3pm on Saturday

Susi – Three cheques

- Sanderson Road IGA for the food invoice
- Water Slide guy (name and price to be confirmed at P&F meeting)
- Steph B for sausages

- **Purchase of School Bus update – from Andrew**

Andrew advised he should be able to provide update on school bus purchase at next meeting.

- **Other general business**

Rob, as new Yr. 7 parent, mentioned the great resource the school diary is but felt it was unclear how parents and students could utilise the information in the diary to it's full potential. Jeff advised the Yr.7 boys are taken through their diary and how to use the diary during Pastoral Care lessons and at extended form time on Fridays.

Andrew mentioned the school will be launching School TV with Michael Cargee in the coming weeks. This is a great resource for all parents.

The Parent Sundowner will be held on Friday 8 March and teachers and staff are looking forward to welcoming all parents to the sundowner.

Exact family numbers are to be confirmed, but currently more than 700 families at the school.

Upcoming events:

- [Welcome BBQ – Saturday 23 February 2019](#)
- [Mazenod P&F Meeting - Tuesday 12 March 2019 at 7pm](#)
- [Open Day – Mazza Mum afternoon tea, Thursday 11 April 2019 from 3pm](#)

Meeting closed: 7.39 pm