



MAZENOD COLLEGE

Parents & Friends - Minutes 11 September 2018

Meeting Opened: 07:02 pm

Present: Andrew Watson, Joel Nevin, Sue DuPont, Shayla Strapps, Tony Perkins, Tony Checker, John Keogh, Susi Purcell, Jeff Ronan, Siobhan Allen, Steph Bewick and Ann Bond

Apologies: Kelli Peters

Opening Prayer: 'Prayer for Meeting' read by Joel Nevin

Joel welcomed everyone to the meeting and thanked Andrew for a guided tour of the new Provence D&T building, prior to the commencement of the meeting. The tour was informative and appreciated by all members present.

Minutes of previous meeting

- Minutes of Tuesday 14 August 2018:
 - Moved: Joel Nevin
 - Seconded: Sue Du Pont

Business arising from previous minutes:

- Most points to be covered in Presidents and Treasurer's reports.

General business

As John Keogh had to leave to attend another meeting, his presentation of:

- **Plenary Council & Mazenod Faith & Mission**

was brought forward to the beginning of the meeting.

John advised he is currently Acting Director of Faith & Mission at Mazenod, has been teaching at Mazenod for eight years and is an Old Boy.

John presented an overview of the Plenary Council 2020. The www.plenarycouncil.catholi.org.au website is the relevant site for all information about the Plenary Council 2020.

John commenced his presentation with a reflection from Pope Francis, which the Pope gave at a general assembly at the Vatican. He also presented a timeline of how the planning and preparation will occur for the council in 2020.

Australian Catholic Bishops have a conference twice a year and the Plenary Council will see all Bishops come together for a comprehensive discussion. The council whilst attended by the Bishops will have recommendations from a cross-section of faith followers. These recommendations will occur within each Parish and Religious institution, whereby followers come together to reflect and discuss the main topic for the council.

The Plenary Council is asking: 'What is God asking of us in Australia at this time'.

The Plenary Council has and can change the points of the Church, although it is rare for major changes to occur, as some points of the Church cannot be changed.

The last time this type of council was held was in 1937 where they discussed and decided funding arrangements for all Parishes.

From now to Easter 2019 the timeline will have followers coming together for the 'Listening and Dialogue' meetings.

Mazenod will hold a listening and dialogue with staff, parents and students in the early part of 2019.

The main website page gives guidance for these sessions, while followers can also submit their thoughts and ideas direct via the website. The website has a five minute information talk from Archbishop Tim Costello in which he talks about looking at the needs and way the Church needs to move forward in Australia. Ultimately it is the Bishops who vote on any possible change to the church doctrine.

Overview of Plenary Council 2020: The Plenary Council 2020 is a gathering of the Church in Australia to make decisions for the future. All people are invited to contribute to the Plenary Council agenda by sharing your experience of faith and of the Church. Preparation for the Plenary Council 2020 begins with open Listening and Dialogue.

John then gave a brief overview of the Mazenod Faith and Mission department and mentioned Archbishop Costello has advised, one in five catholic children were educated at catholic schools.

Mazenod College follows the strategic plan and the school's motto: 'Learn what you are in the eyes of God'.

Faith and Mission department follow the core plan in their roles and responsibilities and support (and not limited to): MMD Day, Immersions to Sri Lanka/China and India, Oblate encounters, Young Vinnies, Peer Mentors, Year 9 Rite Journey, Oblate teachers support, PD reflection days, Wednesday morning Masses, Bishops Lifelink, Hands of Eugene and Year 12 Retreat.

John stated the main aim for Faith and Mission within Mazenod, was to guide the boys in their faith journey, not impose ethos on the boys.

Joel thanked John for a very informative presentation and taking time from his busy schedule to deliver his presentation.

Principal's report:

- Last week and in this week's newsletter we have had input from the College Prefects, with a summary from them in regards to leadership.
- We have participated in the Oblate Staff Conference, 15 interstate staff from Queensland and Victoria joined 6 of our staff for a three-day conference which started in Perth, moved to Notre Dame on the second day and the final day was held at Mazenod, with participants touring our school and speaking to students.
- Yesterday afternoon we held the Official Opening and Blessing of the new Provence D&T Building. Fr Daly, Provincial of Oblates, and Fathers from Victoria, Fremantle and Mazenod were present for the opening.
- Catholic Performing Arts – has now concluded with the Best of Fest last Friday night. Jeff advised it was a great evening with 111 students participating in 53 performances. One shield was given for the SMUDGE band, 8 received outstanding awards while 15 received excellence awards and 10 received merit awards.
- Next Monday between 3.30-5.45pm we have the Provence D&T building open to all families for their viewing. We have also held small groups for boarding parents and look forward to the Craftsmen of the Year award being announced.
- RUOK Day is this Thursday with boys from Mr Websdale's Year 9 class providing breakfast and drinks for those students coming early to school. This is a national movement to look out for each other.

Sue inquired if boys are taught how to respond to boys who state they are not doing okay. Andrew advised this in an ongoing, long process which is discussed in the classroom.

- MMD Day was a great celebration and we're still awaiting final figures and envelopes, but have raised slightly more than last year for our Oblates overseas.
Joel inquired if envelope for MMD Day could be per family and not for every student. Jeff and Andrew advised this is under consideration.
- There are 6 Mazenod Footy teams in grand finals this weekend.
- The Hockey Club has 2 teams in grand finals this weekend.
- ACC Carnival tomorrow, defending A Reserve champions from last year.
- Mazenod won the Salem Kayaking competition again this year.
- The Mountain Bike team came second in the yearly competition.
- This Thursday the boys will be speaking about St Eugene values at the Shield competition. This event is open to all boys and house points are awarded to all students who participate.
- The Library has been opening later for the Year 12 students as they prepare for their exams. *Steph mentioned this was greatly appreciated and feedback from the boys has been positive for this to continue each year.*
- Staff have attended the Dowerin Field Day – continuing our commitment to our rural families.
- Key cups – are now available from the office at a cost of \$15 with \$3 going to the Missions. There are five designs available and this supports our sustainability project we are implementing.

President's report:

It has been a quiet term since our last meeting. Our major task has been spending some of the funds that were allocated to the Sporting Clubs at our last meeting.

I know the funds have been gratefully received and would like clubs to send through some photos of the equipment/singlets once they are purchased. Susi will provide more details in the Treasurer's report.

We are looking forward to spending more of our funds over the coming months.

The other exciting development is our progress toward digital meetings and our last meeting we were joined by Norah Flanders via Teleconference. In speaking with Hugo Van Niekerk, we have many options available for us to engage with remote parents in the future.

Our AGM is fast approaching with only 1 more normal meeting before the big event. We are still keen to put some operating principles together for submission and acceptance at our AGM. The other challenge will be to ensure we can fill vacant Executive Positions.

There may be an opportunity for boarding parents to take a more active role in our committee as we progress to digital meetings.

Siobhan advised Digital Input is a great way forward and we currently have one school President who skypes into meetings – this means executive positions are open to all parents.

Siobhan further advised PFFWA will be changing their name to Catholic Schools Parents of WA, commencing in 2019. This will mean the body will undergo reimagining and all schools will be advised. There is a planned forum early next year, which will be open to all parents to attend, which will look at how parents can be involved in schools, examine how the digital world can bring all parents to meetings and other issues.

Treasurer's report:

Bank Balance brought forward as at 14 August 2018	\$ 43,177.09
<u>Plus</u>	
Deposits (P&F Subs Levy \$42,420.00)	<u>\$ 42,420.00</u>

Less

Funding donations (\$1,600 Bball singlets, \$1,500 Hockey Pilot Program)	\$ 3,100.00
Cheques not yet presented (3 rd prize Raffle \$300)	\$ 300.00
Provisions for Budgeted Items (2016-\$1000,2017-\$28,000 & 2018-\$7,300)	\$ 36,300.00
	\$ 39,700.00

Cash Book Balance as at 11 September 2018 **\$ 49,897.00**

Bank account balance as at 11 September 2018 **\$ 86,497.09**

Cheques to be written as this meeting for:

Nil \$ 0.00

NOTES:

General P&F ledger balance **-\$ 2,592.72**

Provision for budgeted items 2016

Backboards for gym \$ 1,000.00

Provision for budgeted items 2017

Items listed below: **\$28,000.00**

\$ 25,000 - may be spent on bus towards upgrade of school bus drop-off/pick-up
\$ 3,000 - boarding house gardens assist with purchasing raised garden beds, etc

Cheques to be presented: \$ 300.00

Provision for budgeted items 2018

Items listed below: **\$7,300.00**

\$1,000 Digital Technology – Lego Robotics purchase & registration fee

\$1,000 Education support – purchase 3 x C Pens

\$1,300 Library – Maker/Craft Supplies for Friday workshops

\$4,000 PE/Outdoor Ed – assist with trailer purchase to transport bicycles

Account balance less Provision for budgeted items

\$86,497.09 less \$36,300.00 less \$300 TOTAL: \$49,897.09

Ledger Amount:

(97 raffle payments at \$40 = \$3,880 less raffle payouts -\$6,600 = \$2720 owing)

Mazza Mums

- Have commenced placing notice in newsletter for assistance at Year 12 Farewell Assembly on Friday 19 October. Lyn will be personally forwarding a request email to all Year 11 parents on Friday 5 October – seeking either/or food & assistance for morning. Always happy to welcome any parents to help.
- After this event will just have the Year 7 Orientation afternoon tea in November.

Correspondence in:

- Thank-you email from Michael Davey, President Mazenod Basketball Club for funding
- Thank-you email from Peter Bewick, President Mazenod Hockey Club for funding
- Funding request email from Neil Warden, President Lesmurdie/Mazenod Cricket Club
- APC Review Vol XLV11 No 2, May 2018, Second School Term

Correspondence out:

- Nil

General business

- **2018 Raffle - Final review & analysis**

Tony advised he was still in process of finalising spreadsheets, but basically P&F in past have raised more money with booklets (but very time consuming), whilst paperless ticket has significantly reduced time spent on raffle – it raised less profit.

General discussion then took place regarding continuation of raffle in coming years or to roll price of raffle ticket into P&F Levy. By increasing levy and conducting no fundraising, i.e. raffle, then P&F will know amount of monies being contributed by families each year and this would be beneficial to committee when discussing and agreeing to how money will be distributed and contributed to the school.

Tony mentioned same families are always purchasing raffle tickets and by increasing the levy this would clear the calendar for fundraising events held by FOPA, Sporting Clubs and MMD day.

There is significant parent involvement within the College, i.e. Mazza Mums, Canteen, Sporting Clubs and FOPA to name just a few while Fr Daly mentioned at Provence Building opening: “We stand on the shoulders of people who have gone before us”.

It was mentioned representatives of other College groups could be invited to attend the P&F meetings to give a full cross section of where all groups are within the College.

Joel queried if the levy could be listed as specific item on the fee schedule as currently the levy is not listed on the Mazenod fees and schedule. Any increase would need to be put forward to the Finance Committee and then School Board for ratifying. Andrew raised concerns about raising levy, which may increase impact on families, however sporting clubs do increase levy’s when necessary.

Discussion on whether government grants could be an avenue for further investigation? There was mention of Public Benefits Institution and donations to schools, but schools must be listed as a charity organisation.

Majority of members present at meeting did not wish to continue with fundraising but supported increase in levy.

Joel proposed motion to members present to increase P&F Levy to \$100 per year and to have levy listed as separate item on school fees. All members present agreed to this proposal.

**Increase in P&F Levy to \$100/year: Proposed by Joel Nevin
Seconded by Tony Checker and all members present.**

Joel requested proposed levy increase to be taken to College Leadership Team by Andrew and Jeff and subsequently School Board for levy ratification at P&F AGM in November, following feedback at our October meeting.

Siobhan mentioned it might be beneficial to have list of what other school’s P&F levy’s are, ([list already compiled, see footnote](#)).

- **P&F Constitution**

Tony advised he was still finalising draft copy for member’s information. As mentioned at previous meetings, the P&F will come under the School Boards Constitution and therefore policy will be a Terms of Reference for the Committee.

Once contents of draft copy is agreed, paper will go to the Leadership Team and Board for ratification. Still aiming to have this completed for AGM in November.

The main points are: “what is the aim of the committee and what are the recommendations to the College”.

- **Funding requests from August Meeting**

Joel mentioned at last meeting we had only agreed to funding for requests which P&F had monies available at time of request.

Now P&F Levy has been transferred (\$46,000) we can now look at other requests previously mentioned at the August meeting.

Discussion was held in regards to funds still being held for 2016/2017 budget items amount:

2016-Backboards for gym \$1,000. Take out of budget

2017-Garden beds for boarding house \$3,000. To remain and still to be purchased

\$25,000 towards school bus. To be retained. Andrew advised school still looking at options, but will be purchasing a 35-seater bus, so money will be used.

\$5,000 needs to be retained for Welcome BBQ in 2019. Therefore \$41,000 available for funding requests.

Neil Warden – Lesmurdie-Mazenod Junior Cricket Club

The cricket club is seeking \$1,500 donation to assist with the purchase of cricket training and game balls. At the time of this request, registrations are still open, but at this stage half (60 of 116) of all registered players are from Mazenod College. Of all the players in age-group U13 to U17, registrations from Mazenod account for 48 of 57 (84%). General discussion amongst members agreed to this funding request.

Other funding requests as per August meeting:

Tim Grabski/Dave Devon/Chris Mason – Health & Physical Education/Sport/Outdoor Education

1. Barrier Netting behind soccer goals on lower oval (both ends). This will assist in the stoppage of balls consistently being kicked over school fence during lunchtime, PE and school soccer games.
Funding request of **\$8,000** (30m x 8m x 2: \$4,000 each).
2. Perspex Basketball Backboards and rings. Funding request to replace current wooden backboards and ring with Perspex and new spring rings. This will improve quality of basketball facility for use in HPE, school sport and club sport.
Funding request of **\$4,500**
3. New Marquees with house names/logos x 6 and Mazenod emblem/logo x1. For use at carnivals, school events etc.
Funding request of **\$12,600** (\$1,800 each)
4. Low ropes/Nature play area (in bushland behind boarding house). Samples of various styles and sizes provided for viewing by P&F members. This area would benefit ODE, team building and peer support benefits.
Funding request of **\$5,000 to \$15,000 or more depending on size and type.**

A general discussion took place regarding the above requests. The members present agreed to facilitate, in consultation with Andrew and Jeff, the funding for the barrier netting behind the soccer goals and for the new house and school marquees to be purchased. Total amount of this funding is \$20,600 (Items 1 and 3).

Jeff will make further inquiries about the basketball backboards, as members thought backboards had only recently been upgraded.

Andrew advised whilst low ropes/nature play area is a worthwhile investment, area for this type of area will be affected by future building, especially with gym to be replaced in coming years.

Ralph Bradstreet – OSH

Requesting large digital display showing UV index in real time which is bolted to the side of one of the school buildings. UV index information from display can also be displayed on every laptop task bar. Benefit will be the education of students of skin cancer through awareness of UV index.

Funding request of **\$3,600** for display unit (order time is three months due to demand of units).

Discussion amongst members, whilst supporting idea behind request, it was felt this type of information could be made available to the boys at the morning notice's and through possibility of an app on their computers.

Purchase of School Bus update – from Andrew

As already mentioned Andrew advised members school is still looking to purchase a 35-seater bus for 2019. All members present agreed to an additional \$10,000 funding from P&F towards bus (brings total funding assistance towards bus to \$35,000).

In summary the following funding requests were agreed by members at this meeting:

✚ \$1,500	Cricket Club – to assist with training and game balls for 2018/19 season
✚ \$8,000	PE/Outdoor Ed – barrier netting for soccer goals on lower oval
✚ \$12,600	PE/Outdoor Ed – new marquees: 6 house and 1 school logo/emblem
✚ \$10,000	School bus – towards assisting purchase of new school bus

• **Other general business**

Joel mentioned Hugo Van Niekerk, IT department, was looking for parent volunteers to assist with SharePoint/Parent Portal login regarding trying to eliminate the multiple password log in currently required to access different sites within the SharePoint site. Joel and Tony offered to assist Hugo.

Andrew mentioned the Volunteers Thank-you Function this year will be similar to the Parent Sundowner at the beginning of the year. As area will not be number restricted it will mean College can invite/capture all volunteers from all areas of the school. (Parent Sundowner was held in undercover area near Canteen, with finger-food and drinks).

Andrew also mentioned the Community Engagement Workshop Invitation which all families had received via email. Jennifer Chaplyn, Director of Same Page Consulting, works with not-for-profit organisations, community groups and government to embrace change through facilitation, consulting, coaching and mentoring will facilitate the workshop. The workshop is being held on the final day of Term 3 (to enable boarding families to attend if possible). Details of the workshop are: **Date:** Thursday 20 September **Time:** 9.00am-12.00pm with break for morning tea/coffee **Venue:** Meet in College Reception **Bring:** an open mind and curiosity.

Upcoming events:

- [Next P&F Meeting: Tuesday 16 October 2018 at 7pm](#)
- [Mazza Mum morning tea following Year 12 Final Assembly on Friday 20 October 2018](#)
- [Mazenod AGM: Tuesday 13 November 2018 at 7pm](#)

Meeting closed: 8.45 pm

Footnote: Dip sample only

P&F Levy's ex 2018 School Fees & Schedules

Mazenod College \$60

CBC Fremantle	\$50 (but have other deductions, like Traffic Management \$106)
Prendiville College	\$75
Chisholm College	\$80
Sacred Heart College	\$80
Mercedes College	\$80 (but have either School Fete or College raffle each year as well as levy)
Lumen Christi	\$90
Servite College	\$100
Aranmore College	\$100
Emmanuel College	\$100
Iona	\$100
Corpus Christi	\$118
Kolbe College	\$120 (only school who stipulates no other fundraising undertaken by P&F during year)
St Norberts College	\$45 – Parent Community Levy
Aquanis College	\$63 – Parent Council Levy

St Brigid's College ? – unable to access fee schedule

Colleges with no P&F/Parent Forum listed on fee schedule

Trinity College
La Salle College
Newman College
John XXIII College